



## Cancellation and Refund Policy

The Wilderness Leadership Institute (WLI) Registration, Cancellation and Refund Policy has been developed with the goal of providing high quality professional courses for our participants. Cancellations may adversely affect course logistics and staffing, as well as prevent other prospective participants from attending a course. Please review and understand this document in its entirety prior to registering and paying for a course. Contact the WLI office with any questions.

### Registration-

All courses require full payment to reserve a space.

### Cancellations and Refunds-

**31 days or more prior to Day 1 of a course:** Cancellations will be subject to a 15% of tuition processing fee.

**30 to 15 days prior to Day 1 of a course:** Cancellations result in a loss of 50% of tuition.

**14 to 8 days prior to Day 1 of a course:** Cancellations result in a loss of 75% of tuition.

**7 days or less prior to Day 1 of a course:** Cancellations result in 100% forfeiture of tuition.

**30 to 15 days prior to Day 1 of a 5-Day WFR course:** Cancellations result in a loss of 75% of tuition.

**14 days or less prior to Day 1 of a 5-Day WFR course:** Cancellations result in 100% forfeiture of tuition.

**Courses cancelled by WLI will receive a full refund, minus the cost of any text already sent to the student.**

**Medical Considerations:** If you arrive at the course start with a pre-existing condition/injury without the ability to manage or treat the condition, or the condition was not indicated on the Medical Information portion of your WLI course registration and you are subsequently forced to leave the course because of that condition, there will be no refund of course tuition.

**Weather Considerations:** Wilderness Leadership Institute and its staff hold sole discretion for determination of weather cancellation. If on the day of the course, it rains until 12 pm or later it will be considered complete. In the event that WLI cancels a course due to inclement weather, your course will be rescheduled (at no cost) to a future date, or the full tuition may be refunded.

**Wilderness Medicine Courses:** If due to tardiness or absence, you become ineligible for certification, there will be no refunds. For Recertification, Bridge or 5-Day WFR students, please note that if you arrive at your course and are determined to be ineligible for your course, there will be no refund of course tuition. You are responsible to ensure your eligibility for the course prior to registration with Wilderness Medical Associates (WMA). Visit WMA at: [wildmed.com](http://wildmed.com) or call 1(888) 945-3633. You may also contact the WLI office for more information.

**AMGA courses:** If due to tardiness or absence, you become ineligible for certification, there will be no refunds. Please note, that if you arrive at your course or assessment and are determined to be ineligible, there will be no refund of course tuition. You are responsible to ensure your eligibility for the course or assessment prior to registration with American Mountain Guide Association (AMGA). Visit AMGA at: [amga.com](http://amga.com) or call (303) 271-0984. You may also download the SPI course and assessment prerequisites documents from our forms page at: [wildlead.com](http://wildlead.com) or contact the WLI office for more information.